

CITY OF ROCKFORD
Application for Building Permit

Date: _____

Fee: \$20.00 _____

Penalty \$20.00 _____

Applicant Name: _____

Address: _____ Phone: _____

Type of Project:

New Home Garage Addition Storage Shed Fence
 Deck Sidewalk Driveway Home Improvement Other

Description of Project: _____

Name of Contractor: _____ Phone: _____

Cost of Project: _____ **Front Yard Required:** 25 Foot Set Back from Property line

Beginning Construction Date: _____ **Rear Yard Required:** 20 Foot Set Back from Property line

Estimated Completion Date: _____ **Side Yard Required:** 6 Foot from Eave to Property line

Is there a Utility Easement on the property? Yes / No

If yes, I understand that there is to be no obstruction or building on an easement.

I also understand that there shall be no planting of any kind in easements.

If any such plantings occur and it is necessary to dig up, no compensation will be given. _____ (initial)

A SITE PLAN SHOWING DIMENSIONS OF THE PROPOSED PROJECT IS REQUIRED. Please draw below or attach separate sheet.

_____ Site Plan _____

Building materials and construction debris must be covered or secured to keep from blowing and littering neighboring properties.

The application certifies that the above construction will comply with the building ordinance in all respects. Building permits shall be applied for with the city clerk and construction shall commence within 6 months and be completed within 1 year. If construction is not completed within 1 year another permit will be required.

Signature of Applicant: _____

Signature of Building Administrator: _____ **Date:** _____

Building Permit: Approved Denied

Reason for Denial: _____

If the building permit is denied the homeowner may petition the City Council for a variance. Homeowner must notify the City Clerk's office no less than 48 hours before the City Council meeting to be placed on the agenda.

COMPLIANCE CHECKLIST

Completed by Zoning Administrator

Are all the required plans and information submitted?

Is the proposed use permitted in that zoning district without a variance?

Is the lot size requirement for the proposed use being met?

Is the front yard requirement being met?

Are the side yard requirements being met?

Is the rear yard requirement being met?

Is the proposed height within the height limitations for that district?

Are the parking requirements being met?

Does the application meet all other applicable regulations?

Is the application duly signed and dated?

Is the proper fee enclosed?

If there is a "NO" answer to any of the above questions then the application may not be approved. The zoning Administrator has no discretionary power. They merely see that all provisions are carried out properly.