

The regular meeting of the Rockford Public Library Board of Trustees met on Wednesday, October 3rd at 5:15 pm. The agenda was approved with no changes Heidi/Carol. Minutes of the previous meeting were approved Heidi/Sue.

The October claims were approved Carol/Tim. The budget balance sheet looked good. The First Citizens accounts were looked at and will be condensed onto one page for next month.

Under old business, a motion was made to sign the letter to change The Visa credit card account to Stacy's name instead of the previous director's name. Passed, Heidi/Carol.

New business called for a review of the personnel policy which was passed with the highlighted changes Heidi/Tim. We reviewed the Library Edge Peer Comparison report where we were solidly in the center of results. This could be a tool to give us a roadmap to implement changes or improvements in the future. As a board, we completed one half hour of continuing education. The Iowa Arts Learning in Libraries Initiative Grant is a grant opportunity from the state library which would be free for seniors.

The librarians report included compilation of the annual report, Edge assessment class and attending a webinar.

Other business was the review of a possible Library Director's Evaluation Form that we could use. Other forms will be looked at.

Meeting adjourned, Carol/Sue.

Submitted by,

Tim Trettin