

# CITY OF ROCKFORD

## Application for Building Permit

Before this building permit may be issued, the lot marker must be located.

Permit Number \_\_\_\_\_

Applicant \_\_\_\_\_ Date \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

Legal Description of Property \_\_\_\_\_

Lot Size \_\_\_\_\_

\_\_\_\_ New Building \_\_\_\_ Garage \_\_\_\_ Addition \_\_\_\_ Storage Shed

\_\_\_\_ Fence \_\_\_\_ Deck \_\_\_\_ Sign \_\_\_\_ Other

Description of Improvement \_\_\_\_\_

Cost of Improvement \_\_\_\_\_

Front Yard Required 25 Foot Set Back Actual \_\_\_\_\_

Rear Yard Required 20 Foot Set Back Actual \_\_\_\_\_

Side Yard Required 6 Foot from Eve Actual \_\_\_\_\_

Beginning Construction Date \_\_\_\_\_

Estimated Completion Date \_\_\_\_\_

Is there a Utility Easements on the property? Yes / No

If yes, I understand that there is to be no obstruction or building on an easement. I also understand that there shall be no planting of any kind in easements.

If any such plantings occurred and it is necessary to dig up, no compensation will be given. \_\_\_\_\_ (initial)

Building materials and any debris from construction must be covered or secured to keep from blowing and littering neighboring properties.

**A SITE PLAN SHOWING THE LOCATION AND DIMENSIONS OF THE PROPOSED DEVELOPMENT SHALL ACCOMPANY THE APPLICATION.** THE APPLICATION CERTIFIES THAT THE ABOVE CONSTRUCTION WILL COMPLY WITH THE BUILDING ORDINANCE IN ALL RESPECTS. BUILDING PERMITS SHALL BE APPLIED FOR WITH THE CITY CLERK AND CONSTRUCTION SHALL COMMENCE WITHIN 6 MONTHS AND BE COMPLETED WITHIN 1 YEAR. IF CONSTRUCTION IS NOT COMPLETED WITHIN 1 YEAR, ANOTHER PERMIT WILL BE REQUIRED.

Signature of Applicant \_\_\_\_\_

Contractor \_\_\_\_\_ Address \_\_\_\_\_

Building Permit ( ) Approved ( ) Denied

Reason for Denial \_\_\_\_\_

Permit Fee \$ \_\_\_\_\_

Building Administrator \_\_\_\_\_ Date \_\_\_\_\_

## **COMPLIANCE CHECKLIST**

Completed by Zoning Administrator

Are the required plans and information submitted?

Is the proposed use permitted in that zoning district without Board of Adjustment Approval?

Is the lot size requirement for the proposed use being met?

Is the front yard requirement being met?

Are the side yard requirements being met?

Is the rear yard requirement being met?

Is the proposed height within the height limitations for that district?

Are the parking requirements being met?

Does the application meet all other applicable regulations?

Is the application duly signed and dated?

Is the proper fee enclosed?

If there is a "NO" answer to any of the above questions then the application may not be approved. The zoning Administrator has no discretionary power. They merely see that all provisions are carried out properly.